



North Vancouver  
Recreation & Culture

# COMMUNITY PUBLIC ART PROGRAM

## 2016 GRANT APPLICATION FORM

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Community Public Art (CPA) grants are available to arts organizations and eligible community groups seeking to collaborate with an artist or artists to engage community members in the creation of small to medium sized, permanent or temporary public art projects in North Vancouver. Please read the Arts & Culture FAQ's & Grant Guidelines, CPA Eligibility and Evaluation Criteria before completing this application.

[www.artsoffice.ca/funding/community\\_publicart.php](http://www.artsoffice.ca/funding/community_publicart.php)

**APPLICATION DEADLINE: Monday, March 7, 2016, 4:30pm**

Organization Name: \_\_\_\_\_

Society #: \_\_\_\_\_

Address: \_\_\_\_\_

Website: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**2016 GRANT REQUEST:** \_\_\_\_\_

**2016 TOTAL PROJECT BUDGET:** \_\_\_\_\_

Where is the project to be installed? (check one) City of North Vancouver  District of North Vancouver

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## COMMUNITY PUBLIC ART PROJECT PROPOSAL

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Project Title: \_\_\_\_\_

Project Description:

*(Please attach drawings or visual support materials if possible)*

Who are the anticipated community participants?

Where will the art making and community involvement take place?

What are the anticipated project start and completion dates?

Where is the proposed final location for the community public art project?

Do you have permission to use the proposed site? Who has provided the permission?

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## ARTIST INVOLVEMENT

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### **Selected Artist(s) Information**

Artist's Name: \_\_\_\_\_

Street Address: \_\_\_\_\_  
\_\_\_\_\_

Website (if applicable): \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Explain the artist's experience relevant to this project and their ability to facilitate this project.

Include a statement from the artist that explains their vision and role in the project.

- Please include the artist's resume
- Please include photos of the artist's previous artwork

## PROJECT BUDGET

\*Please indicate when projected expenses are in-kind.

<b>ANTICIPATED EXPENDITURES</b>	
1. Artist Fee	\$
2. Project Administration	\$
3. Equipment	\$
4. Materials and Supplies	\$
5. Installation	\$
6. Space Rental	\$
7. Photo Documentation	\$
8. Other (please specify)	\$
9. TOTAL EXPENDITURES	\$
<b>ANTICIPATED REVENUES</b>	
10. NVRC Community Public Art Program Grant	\$
11. Cash Sponsorships / Donations	\$
12. In-Kind Sponsorship / Donations	\$
13. Other Government Grants (specify)	\$
14. Foundation Grants	\$
15. Other (specify)	\$
16. TOTAL REVENUES	\$

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## MAINTENANCE & DURABILITY CONSIDERATIONS

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What materials and finishes will be used to create the artwork?

Comment on the durability of the materials in relation to the placement of the piece. (indoor vs. outdoor, permanent artwork vs. temporary installation)

What is the anticipated lifespan for the artwork?

What are the long-term maintenance needs for your proposed permanent public artwork?

What are the proposed final dimensions of the artwork? \_\_\_\_\_

Who will be responsible for installation? \_\_\_\_\_

Upon completion, who will own the artwork? \_\_\_\_\_

Who will be responsible for the annual maintenance of the artwork?

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## FINAL DOCUMENTATION

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Upon completion of community public art projects, organizations are required to provide the Public Art Officer with the following information:

- Completed Schedule C Form (*provided upon project approval*)
- High Res images of the community participation process
- High Res images of final community public art project

Final documentation is required 12 months after receipt of project funds. If the project has been delayed the organization must submit a written status report to the Public Art Officer indicating the reason for the project delay and adjusted project timelines.

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## SUBMISSION INSTRUCTIONS

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### DECLARATION & SIGNATURES

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This application must be signed by **TWO** current Officers of the society / organization. We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the organization we represent.

**Signature of Person filing the application**

*(identified as Contact Person on Page 1)*

**Signature of Board Chair**

*(or, another designated board member)*

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Please type the following information:

Name:.....

Name:.....

Title:.....

Title:.....

Date:.....

Date:.....

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### APPLICATION CHECKLIST

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**HARD COPY & ELECTRONIC COPY REQUIREMENTS:** Provide the following info on CD or memory stick.

- Completed APPLICATION FORM signed by **TWO** current officers of the Society.
- Artist(s) resume, website, and examples of previous work.
- Photographs of proposed location for community public art project/installation.
- Copy of CERTIFICATION OF SOCIETY status plus proof of annual renewal for current year.
- List of CURRENT Board of Directors.
- Last available ANNUAL REPORT.
- Last completed Fiscal Year FINANCIAL STATEMENT.

## **SUBMITTING YOUR APPLICATION**

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Grant applications should be delivered to the main reception desk at Harry Jerome Community Centre which is across the street from the NVRC Cultural Services offices located in Centennial Theatre.

**APPLICATION DEADLINE:** Monday, March 7, 2016, 4:30pm.

Deliver completed grant application package to:

Attention:

**NVRC Cultural Services, Community Public Art  
c/o Harry Jerome Community Centre  
123 East 23<sup>rd</sup> Street  
North Vancouver, BC V7L 3E2**

### **CONTACT:**

Lori Phillips, Public Art Officer

E: [phillipsl@nvrc.ca](mailto:phillipsl@nvrc.ca)

P: 604 983-6420